



Login User Guide

A guide to log into Vendors@Gov portal.

Vendors@Gov Log In User Guide

Select your entity type:

1. For UEN Registered Company/ Organisation

This login method is applicable to UEN registered vendors who are transacting as a Company/ Organisation, Sole Proprietors, or Societies.

2. For Foreign Company/ Organisation without UEN

This login method is applicable to non-UEN registered vendors who are transacting as a Foreign Company/ Organisation.

3. For Individuals with Singpass

This login method is applicable to vendors who are transacting as an individual for your personal payment matters (e.g. freelancers).

4. For Foreign Individuals with AGD Password

This login method is applicable to vendors who are transacting as an individual for your personal payment matters (e.g. freelancers) but are not eligible for Singpass.

1. Login for UEN Registered Company/ Organisation

This login method is applicable to UEN registered vendors who are transacting as a Company/ Organisation, Sole Proprietors, or Societies.



NOTE

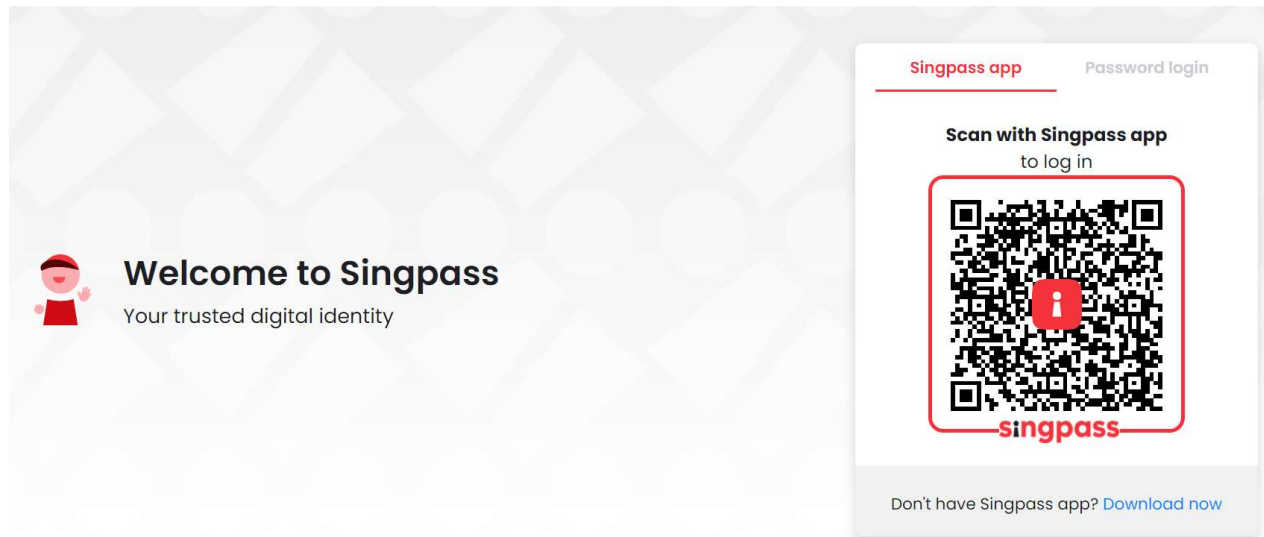
Your organisation will first need to register for Corppass to access Vendors@Gov.

For more information on Corppass registration, please [click here](#).

Step 1 – Select 'For Business Users' option to login to Vendors@Gov.

1. Login for UEN Registered Company/ Organisation

This login method is applicable to UEN registered vendors who are transacting as a Company/ Organisation, Sole Proprietors, or Societies.



Step 2 – Enter your Singpass login details.

This login method is applicable to UEN registered vendors who are transacting as a Company/ Organisation, Sole Proprietors, or Societies.



Please select an account to proceed into Vendors@Gov

[illegible]

Logout

Continue



This step is only applicable to users who have been assigned to transact with multiple vendor IDs on behalf of your organisation.

Step 3 – Select the ‘Vendor ID/account’ you would like to access and click ‘Continue’ to login.

Corppass Registration Guide for UEN Registered Entity

Overview of steps to perform on Corppass to enable login to the Vendors@Gov e-service

For a user to be able to access the Vendors@Gov e-service, the user must have a Singpass account and be assigned the Vendors@Gov e-service for the UEN Registered Entity on Corppass (www.corppass.gov.sg).

The following outlines the steps required for a user to access Vendors@Gov. User guides for each individual step can be found [here](#).

Step 1: Register for Corppass and set up Corppass Admin account

Step 2: Set up the Vendors@Gov e-service

Step 3: Create Corppass User account and assign the Vendors@Gov e-service to users

Step 4: Activate the Corppass User account

Step 5: Activate Singpass account (only for foreign ID users)

Corppass Registration Guide for UEN Registered Entity

Step 1: Register for Corppass and set up Corppass Admin account

After obtaining a UEN from a UEN issuance agency, proceed to Corppass to create a Corppass Administrator(Admin) account.



If you are the Registered Officer (RO) of your entity, you can either appoint yourself as a Corppass Admin or approve another user to be the Corppass Admin. You are the RO of your entity if you are officially registered with the UEN issuance agency. Examples of RO include the Owner, Partner, Director or Corporate Secretary of the entity.

If you are not the RO of your entity, you can submit a registration to be a Corppass Admin on Corppass, subject to the approval of your RO.

If you are neither the RO nor were you appointed as a Corppass Admin, this step is non-applicable to you. You will instead require a Corppass User account to access the Vendors@Gov e-service. You should approach your Corppass Admin to create your Corppass User account and assign the Vendors@Gov e-service to your Corppass User account.

Note: Each entity can have a maximum of 2 Corppass Admins.

Corppass Registration Guide for UEN Registered Entity

Step 2: Set up the Vendors@Gov e-service

The Corppass Admin will need to set up the Vendors@Gov e-service for the entity on Corppass. Corppass Users should approach their Corppass Admin to check that the setup was properly completed.

Select Entity's e-Services

1 Select e-Services 2 Enter Details 3 Review & Submit

Click the relevant checkboxes to select which e-Service(s) you want to assign to your users. Additional checks may apply for access to agency e-Service.

Click to find out more

Filter vendor

Govt. Agency	e-Service	Description	Additional Agency Check	Additional Details Required
<input type="checkbox"/> ACCOUNTANT-GENERAL DEPARTMENT (AGD)	VENDORS@GOV - VENDORS ELECTRONIC INVOICES TO GOVERNMENT	Submission of electronic invoices to the Government		

Corppass Registration Guide for UEN Registered Entity

Step 2: Set up the Vendors@Gov e-service

Important:

- If your entity has only 1 Vendor ID, and the Vendor ID is UEN, please leave the Vendor ID field **blank**. This will likely be the case if your entity had never transacted with the Singapore Government.
- If your entity has Vendor ID(s) that is not UEN, please indicate all the Vendor ID(s), including your UEN if it is also a Vendor ID (i.e. you have a Vendors@Gov account under your UEN). This might be the case if your entity has pre-existing transactions with government agencies.

Select Entity's e-Services

1 Select e-Services 2 Enter Details 3 Review & Submit

Some e-Services require additional information. Enter details to proceed.
* - denotes mandatory fields

Govt Agency	e-Service	Additional Agency Check	Additional Details Required
ACCOUNTANT-GENERAL'S DEPARTMENT (AGD)	VENDORS@GOV - VENDORS ELECTRONIC INVOICES TO GOVERNMENT		

1 e-Service(s) Selected

ACCOUNTANT-GENERAL'S DEPARTMENT (AGD) - VENDORS@GOV - VENDORS ELECTRONIC INVOICES TO GOVERNMENT

Vendor ID

1234567

1234568

1234569

+ Add New

Back Next

Corppass Registration Guide for UEN Registered Entity

Step 3: Create Corppass User account and assign the Vendors@Gov e-service to users

Corppass Admin can be assigned the Vendors@Gov e-service. **If you are a Corppass Admin and you are appointed to perform transactions on Vendors@Gov on behalf of your entity**, you do not need to create any Corppass User accounts. You should instead proceed to assign yourself the Vendors@Gov e-service. Once done, you will be able to log into Vendors@Gov using the 'For Business Users' option.

If you are not a Corppass Admin, please approach your Corppass Admin to check that:

- A Corppass User account has been created for you. An email should have been sent to you to activate your Corppass account.
- Your Corppass User account has been assigned the Vendors@Gov e-service.

Note: For NRIC or FIN holders, your Corppass Admin will create your Corppass User account will be based off your NRIC or FIN number. For foreign users without FIN, your Corppass User account will be created based off an identity document (passport, citizen's ID document in home country etc.).

Corppass Registration Guide for UEN Registered Entity

Step 4: Activate Corppass User accounts

If you are a Corppass Admin, steps 4 and 5 are not applicable. You should proceed to log into Vendors@Gov using the 'For Business Users' option.

If you are a Corppass User, an email should have been sent to inform you to activate your Corppass account. Once you have activated your Corppass account, you will need to ensure that you have an active Singpass account.

- **For NRIC or FIN users**, you should already have an active Singpass account. Hence, you may proceed to login to Vendors@Gov using the 'For Business Users' option.
- **For foreign ID users**, your Singpass Foreign user Account (SFA) would have been automatically created alongside your Corppass User account.

Step 5: Activate Singpass account (only for foreign ID users)

For foreign ID users, an email should have been sent to inform you to activate your SFA. Once you have activated your SFA, you may proceed to login to Vendors@Gov using the 'For Business Users' option.

Vendors@Gov Log In User Guide

Select your entity type:

1. For UEN Registered Company/ Organisation

This login method is applicable to UEN registered vendors who are transacting as a Company/ Organisation, Sole Proprietors, or Societies.

2. For Foreign Company/ Organisation without UEN

This login method is applicable to non-UEN registered vendors who are transacting as a Foreign Company/ Organisation.

3. For Individuals with Singpass

This login method is applicable to vendors who are transacting as an individual for your personal payment matters (e.g. freelancers).

4. For Individuals with AGD Password

This login method is applicable to vendors who are transacting as an individual for your personal payment matters (e.g. freelancers) but are not eligible for Singpass.

2. Login for Foreign Company/ Organisation without UEN

This login method is applicable to non-UEN registered vendors who are transacting as a Foreign Company/ Organisation.



NOTE

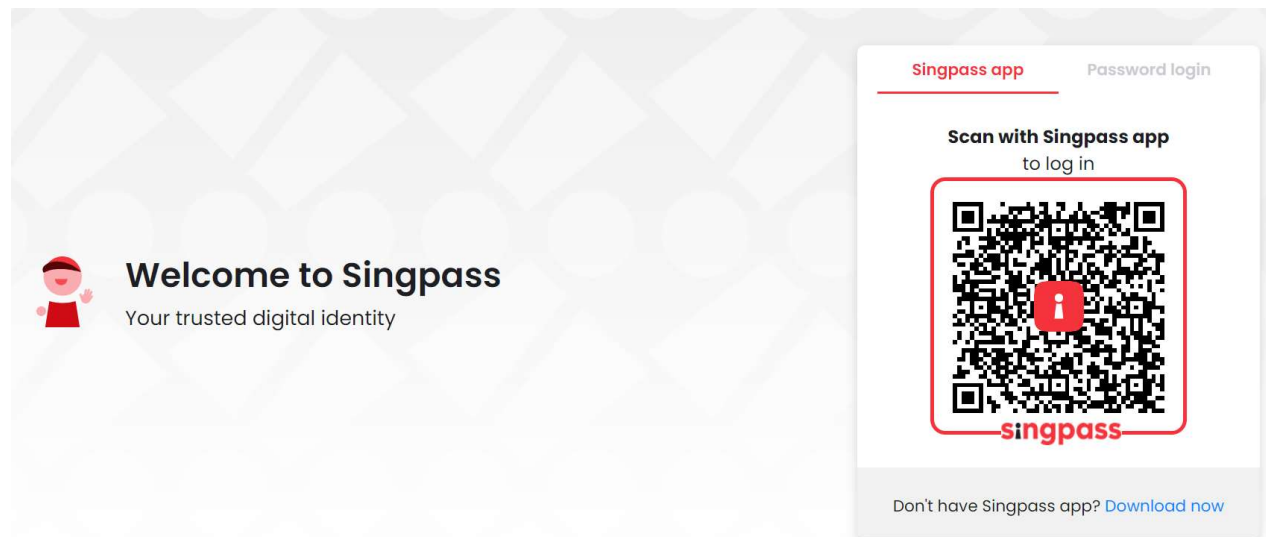
Your organisation will first need to register for Corppass to access Vendors@Gov.

For more information on Corppass registration, please [click here](#) for Guide.

Step 1 – Select 'For Business Users' option to login to Vendors@Gov.

2. Login for Foreign Company/ Organisation without UEN

This login method is applicable to non-UEN registered vendors who are transacting as a Foreign Company/ Organisation.



Step 2 – Enter your Singpass login details.

This login method is applicable to non-UEN registered vendors who are transacting as a Foreign Company/ Organisation.



Please select an account to proceed into Vendors@Gov

☒ ☐ ☐ ☐

Logout

Continue



This step is only applicable to users who have been assigned to transact with multiple vendor IDs on behalf of your organisation.

Step 3 – Select the ‘Vendor ID/account’ you would like to access and click ‘Continue’ to login.

Corppass Registration Guide for Non-UEN Registered Entity

Overview of steps to perform on Corppass to enable login to the Vendors@Gov e-service

For a user to be able to access the Vendors@Gov e-service, the user must have a Singpass account and be assigned the Vendors@Gov e-service for the foreign Registered Entity on Corppass (www.corppass.gov.sg).

The following outlines the steps required for a user to access Vendors@Gov. User guides for each individual step can be found [here](#).

Step 1: Nominate a Corppass Admin who will register for Corppass on behalf of the entity

Step 2: Activate Singpass account for Corppass Admin (only for foreign ID users)

Step 3: Set up the Vendors@Gov e-service

Step 4: Create Corppass User account and assign the Vendors@Gov e-service to users

Step 5: Activate the Corppass User account

Step 6: Activate Singpass account for Corppass User (only for foreign ID users)

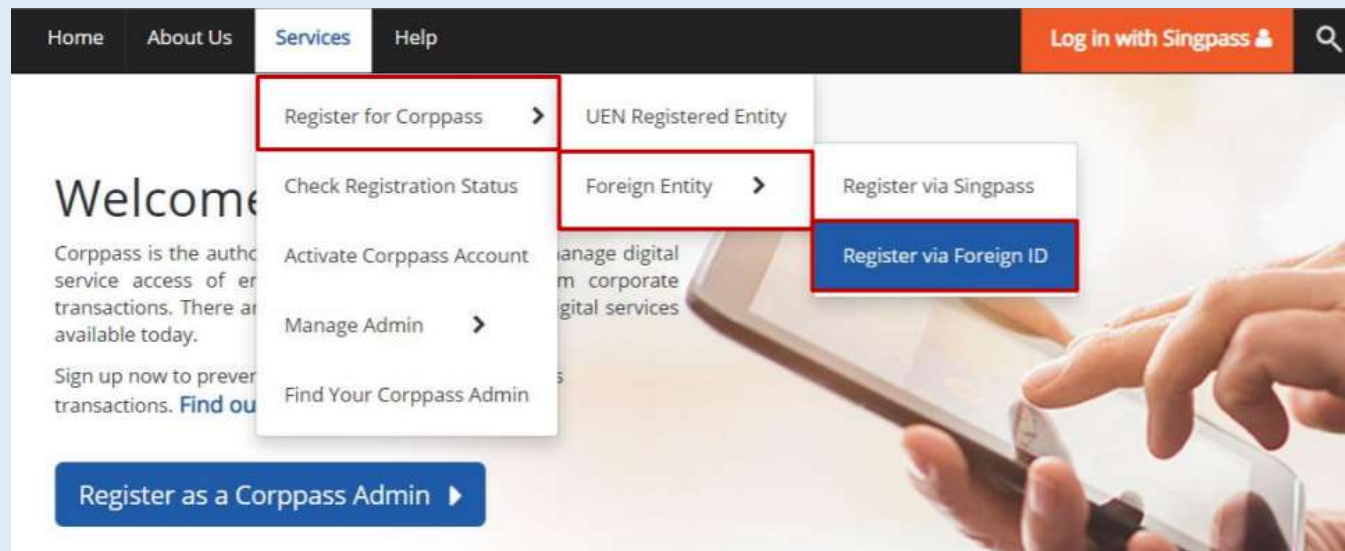
Corppass Registration Guide for Non-UEN Registered Entity

Step 1: Nominate a Corppass Admin who will register for Corppass on behalf of the entity

Your entity will need to appoint an administrator for the Corppass account. The appointed person will register for Corppass on behalf of the entity. The appointed person's Corppass Administrator (Admin) account will be registered together with the entity's Corppass account.

The registration is done on Corppass (www.corppass.gov.sg). If the appointed administrator has Singpass, proceed to register for Corppass via Singpass. Otherwise, register via foreign ID.

When registering via foreign ID, Singpass Foreign user Account (SFA) will also be automatically created for the appointed administrator.



Note: Once the registration is submitted, Corppass will take 5 to 10 working days to process your registration.

Corppass Registration Guide for Non-UEN Registered Entity

Step 2: Activate Singpass account for Corppass Admin (only for foreign ID users)

For Corppass Admin with Singpass, this step is not applicable. Proceed to login to Corppass via Singpass to set up the Vendors@Gov e-service.

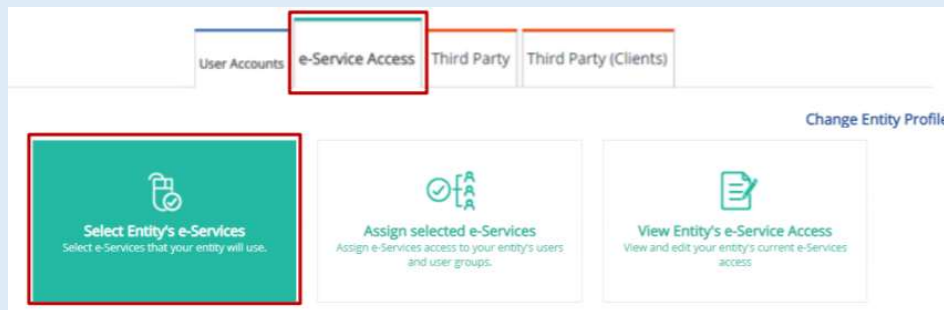
For Corppass Admin with foreign ID, your Singpass Foreign user Account (SFA) will be created once your Corppass Admin account is approved. An email will be sent to you to inform you to activate your SFA. Once you have activated your SFA, you may proceed to login to Corppass via Singpass to set up the Vendors@Gov e-service.



Corppass Registration Guide for Non-UEN Registered Entity

Step 3: Set up the Vendors@Gov e-service

The Corppass Admin will need to set up the Vendors@Gov e-service for the entity on Corppass.



Select Entity's e-Services

1 Select e-Services 2 Enter Details 3 Review & Submit

Click the relevant checkboxes to select which e-Service(s) you want to assign to your users. Additional checks may apply for access to agency e-Service.

Click to find out more

Filter vendor

Govt. Agency	e-Service	Description	Additional Agency Check	Additional Details Required
<input type="checkbox"/>	ACCOUNTANT-GENERAL DEPARTMENT (AGD)	VENDORS@GOV - VENDORS ELECTRONIC INVOICES TO GOVERNMENT		

Corppass Registration Guide for Non-UEN Registered Entity

Step 3: Set up the Vendors@Gov e-service

Important:

- If your entity has an existing Vendor ID on Vendors@Gov or has been awarded Invoicing Instructions through your GeBIZ ID e.g. Y12345, please indicate the Vendor ID or GeBIZ ID in the vendor ID field. Otherwise, leave the field blank.
- If you had indicated a value in the Vendor ID field, please submit a ticket and provide the following details at [AGD Helpdesk](#), so that AGD can do the vendor mapping at Vendors@Gov:
 - Entity ID (provided by Corppass upon registration, e.g. C12345678X)
 - Existing Vendor ID (e.g. Y123456)

Select Entity's e-Services

1 Select e-Services 2 Enter Details 3 Review & Submit

Some e-Services require additional information. Enter details to proceed.
* - denotes mandatory fields

Govt Agency	e-Service	Additional Agency Check	Additional Details Required
ACCOUNTANT-GENERAL'S DEPARTMENT (AGD)	VENDORS@GOV - VENDORS ELECTRONIC INVOICES TO GOVERNMENT		

1 e-Service(s) Selected

ACCOUNTANT-GENERAL'S DEPARTMENT (AGD) - VENDORS@GOV - VENDORS ELECTRONIC INVOICES TO GOVERNMENT

Vendor ID

1234567

1234568

1234569

Add New

Back Next

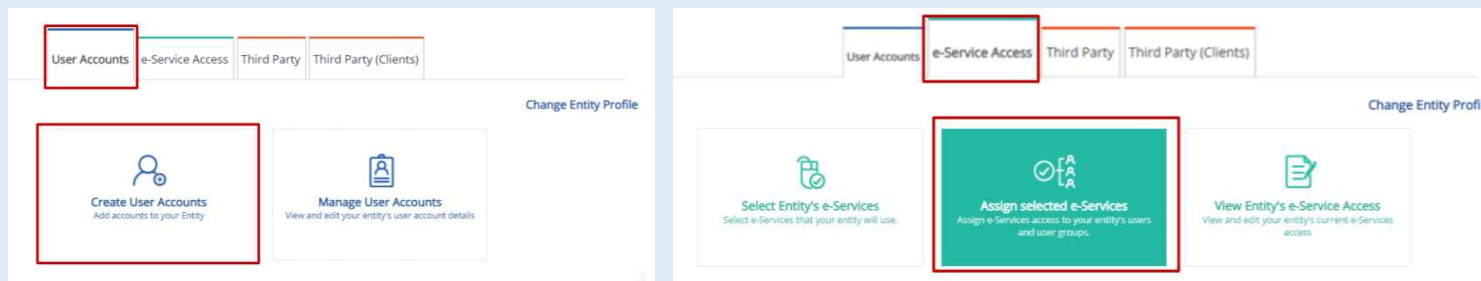
Corppass Registration Guide for Non-UEN Registered Entity

Step 4: Create Corppass User account and assign the Vendors@Gov e-service to users

Corppass Admin can be assigned the Vendors@Gov e-service. **If the Corppass Admin is assigned to perform transactions on Vendors@Gov on behalf of the entity**, creation of Corppass User accounts are not required. The Corppass Admin should assign himself/herself the Vendors@Gov e-service. Once done, he/she will be able to log into Vendors@Gov using the 'For Business Users' option.

If another person is assigned to perform transaction on Vendors@Gov, the Corppass Admin will need to:

- Create a Corppass User account for the assigned person. An email will be sent to the user to activate the Corppass User account.
- Assign the Vendors@Gov e-service to the Corppass User.



Note: For NRIC or FIN holders, the Corppass User account will be based off the user's NRIC or FIN number. For foreign users without FIN, the Corppass User account will be created based off the user's identity document (passport, citizen's ID document in home country etc.).

Corppass Registration Guide for Non-UEN Registered Entity

Step 5: Activate Corppass User accounts

If you are a Corppass Admin, steps 5 and 6 are not applicable. You should proceed to log into Vendors@Gov using the 'For Business Users' option.

If you are a Corppass User, an email should have been sent to inform you to activate your Corppass account. Once you have activated your Corppass account, you will need to ensure that you have an active Singpass account.

- **For NRIC or FIN users**, you should already have an active Singpass account. Hence, you may proceed to login to Vendors@Gov using the 'For Business Users' option.
- **For foreign ID users**, your Singpass Foreign user Account (SFA) would have been automatically created alongside your Corppass User account.

Step 6: Activate Singpass account (only for foreign ID users)

For foreign ID users, an email should have been sent to inform you to activate your SFA. Once you have activated your SFA, you may proceed to login to Vendors@Gov using the 'For Business Users' option.

Vendors@Gov Log In User Guide

Select your entity type:

1. For UEN Registered Company/ Organisation

This login method is applicable to UEN registered vendors who are transacting as a Company/ Organisation, Sole Proprietors, or Societies.

2. For Foreign Company/ Organisation without UEN

This login method is applicable to non-UEN registered vendors who are transacting as a Foreign Company/ Organisation.

3. For Individuals with Singpass

This login method is applicable to vendors who are transacting as an individual for your personal payment matters (e.g. freelancers).

4. For individuals with AGD Password

This login method is applicable to vendors who are transacting as an individual for your personal payment matters (e.g. freelancers) but are not eligible for Singpass.

3. Login for Individuals with Singpass

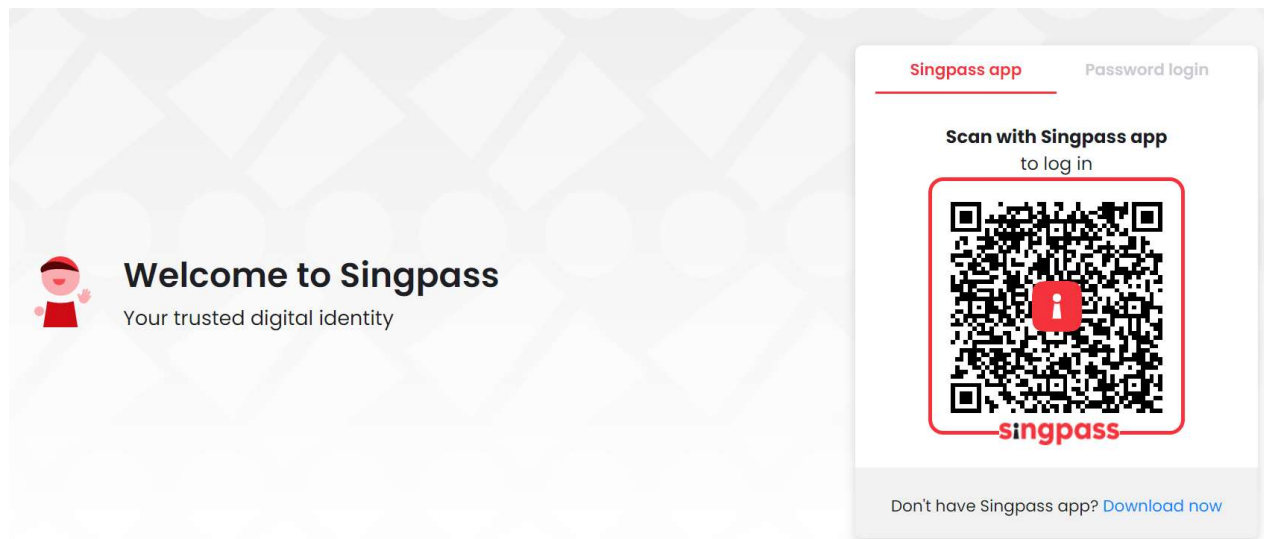
This login method is applicable to vendors who are transacting as an individual for your personal payment matters (e.g. freelancers).



Step 1 – Select 'For Individual Users' option to login to Vendors@Gov.

3. Login for Individuals with Singpass

This login method is applicable to vendors who are transacting as an individual for your personal payment matters (e.g. freelancers).



Step 2 – Enter your Singpass login details (Singpass ID and Password), then click 'Login'.

Vendors@Gov Log In User Guide

Select your entity type:

1. For UEN Registered Company/ Organisation

This login method is applicable to UEN registered vendors who are transacting as a Company/ Organisation, Sole Proprietors, or Societies.

2. For Foreign Company/ Organisation without UEN

This login method is applicable to non-UEN registered vendors who are transacting as a Foreign Company/ Organisation.

3. For Individuals with Singpass

This login method is applicable to vendors who are transacting as an individual for your personal payment matters (e.g. freelancers).

4. For Individuals with AGD Password

This login method is applicable to vendors who are transacting as an individual for your personal payment matters (e.g. freelancers) but are not eligible for Singpass.

4. Login for Individuals with AGD Password

This login method is applicable to vendors who are transacting as an individual for your personal payment matters (e.g. freelancers) but are not eligible for Singpass.



Step 1 – Click on ‘here’ under ‘Login here if you are a foreign individual with an AGD password’ to login Vendors@Gov.

NOTE

If you are a foreign individual who is not eligible for Singpass, please fill in the AGD password application form [here](#) and submit it through AGD Helpdesk.

4. Login for Individuals with AGD Password

This login method is applicable to vendors who are transacting as an individual for your personal payment matters (e.g. freelancers) but are not eligible for Singpass.

Log in for Foreign Individuals

This AGD Password option is only applicable for foreign individuals without SingPass.

User ID *

Password *

[Register for Two-Factor Authentication \(2FA\)](#)

[Forgot Password](#)

Cancel

Login

Step 2 – Enter your login details (User ID and Password), then click 'Login'.

4. Login for Individuals with AGD Password

This login method is applicable to vendors who are transacting as an individual for your personal payment matters (e.g. freelancers) but are not eligible for Singpass.

Log in for Foreign Individuals

This AGD Password option is only applicable for foreign individuals without SingPass.

User ID *

Password *

[Register for Two-Factor Authentication \(2FA\)](#)

[Forgot Password](#)

Cancel

Login



NOTE

If you have forgotten your password, you may click on 'Forgot password'.

4. Login for Individuals with AGD Password

This login method is applicable to vendors who are transacting as an individual for your personal payment matters (e.g. freelancers) but are not eligible for Singpass.

Enter the OTP from Google authenticator app

A screenshot of a login interface. It features a light gray text input field and a dark blue button labeled 'Validate' in white text. Both the input field and the button are enclosed within a red rectangular border.

Step 3 – Enter the OTP indicated in the Google Authenticator App on your mobile device and click “Validate”.



Please [click here](#) for more information about setting up Two-Factor Authentication (2FA) using Google Authenticator.

Set Up Two-Factor Authentication (2FA) with Google Authenticator for Foreign Individuals

Step 1: Download Google Authenticator App

- Download the Google Authenticator App on your mobile device from the App Store or Play Store.

Step 2: Click to Log In via AGD Password

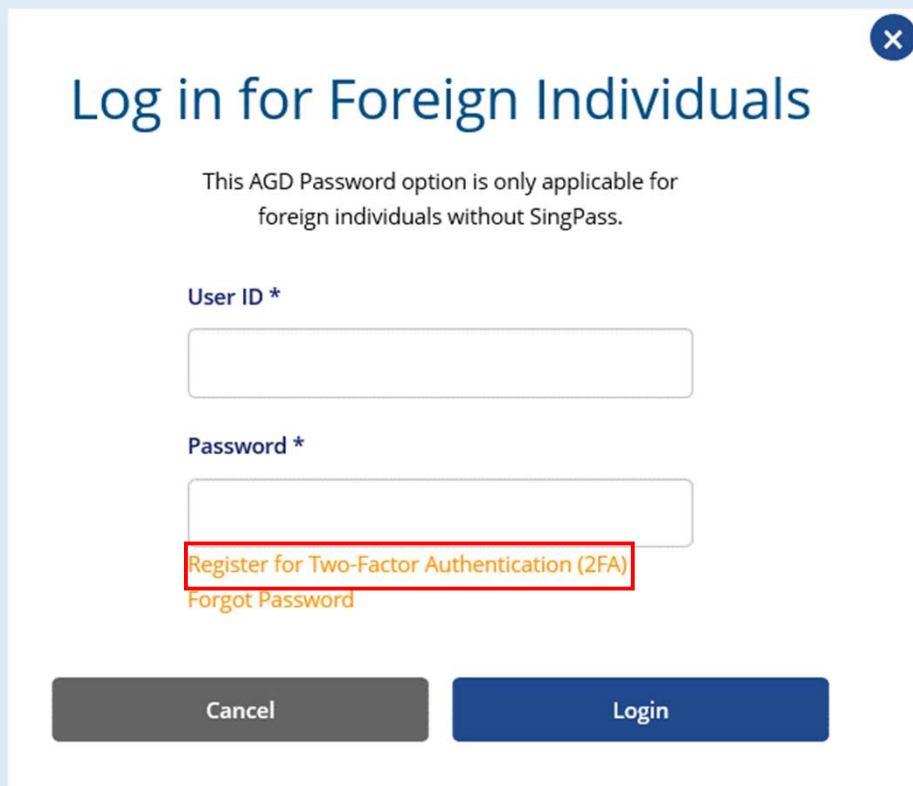
- On the Vendors@Gov portal, click to login as a foreign individual via AGD password.



Set Up Two-Factor Authentication (2FA) with Google Authenticator for Foreign Individuals

Step 3: Click to Register for 2FA

- Click on "Register for Two-Factor Authentication (2FA)".



Log in for Foreign Individuals

This AGD Password option is only applicable for foreign individuals without SingPass.

User ID *

Password *

[Register for Two-Factor Authentication \(2FA\)](#)

[Forgot Password](#)

[Cancel](#) [Login](#)

Set Up Two-Factor Authentication (2FA) with Google Authenticator for Foreign Individuals

Step 4: Enter Your Login Details

- Enter your login details and click “Validate”.
- “User ID” refers to your AGD Password login User ID and “Password” refers to the Password you have set for your AGD Password

Log in to setup 2FA

User ID *

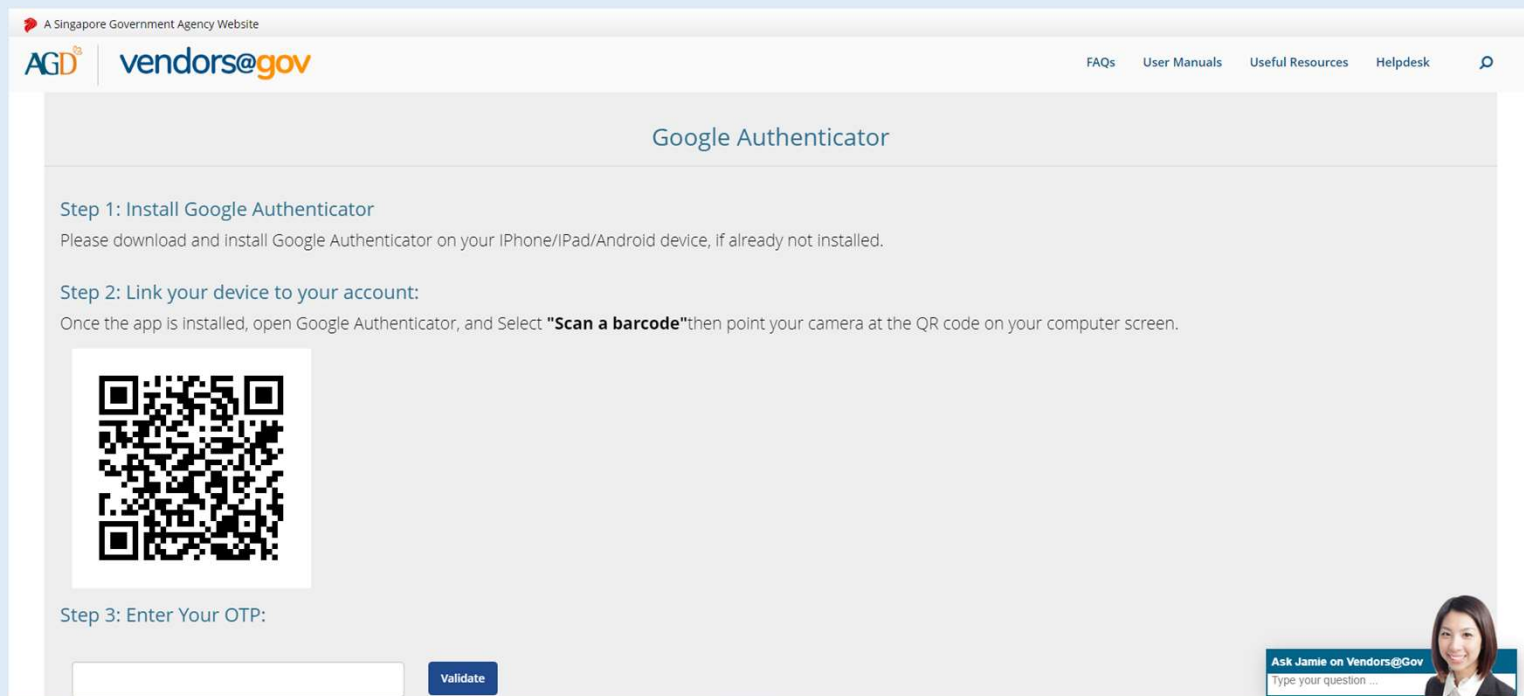
Password *

Cancel Validate

Set Up Two-Factor Authentication (2FA) with Google Authenticator for Foreign Individuals

Step 5: Scan the QR code and input OTP

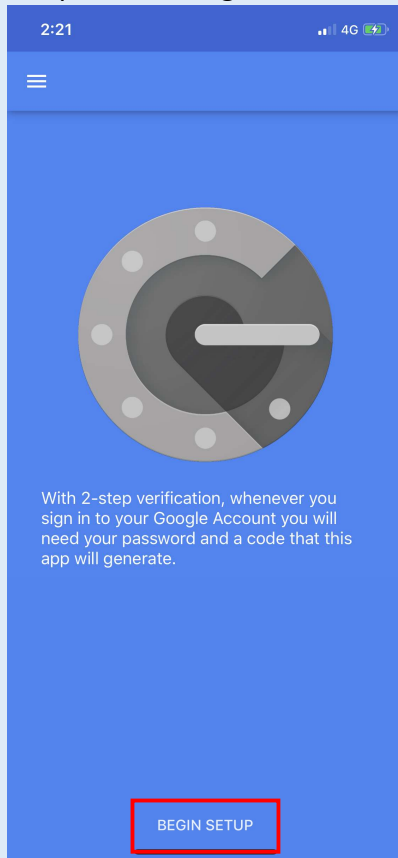
- Upon clicking “Validate”, you will be navigated to the following page.



Set Up Two-Factor Authentication (2FA) with Google Authenticator for Foreign Individuals

Step 5: Scan the QR code and input OTP (continued)

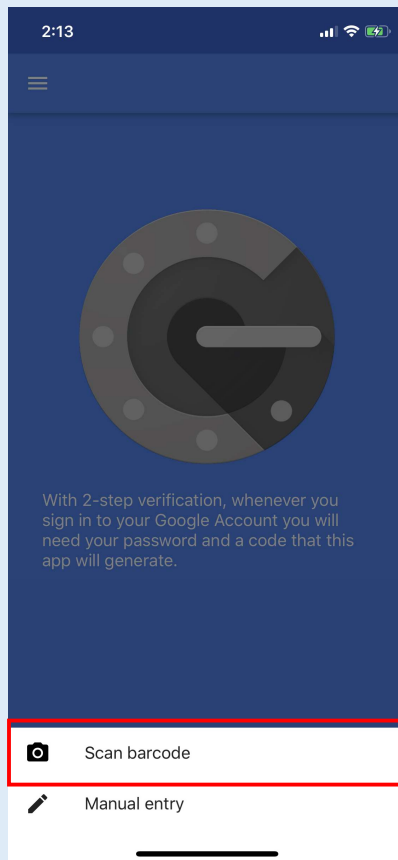
- Open the Google Authenticator App on your mobile device and select “Begin Setup”.



Set Up Two-Factor Authentication (2FA) with Google Authenticator for Foreign Individuals

Step 5: Scan the QR code and input OTP (continued)

- Select “Scan barcode”.



Set Up Two-Factor Authentication (2FA) with Google Authenticator for Foreign Individuals

Step 5: Scan the QR code and input OTP (continued)

- Scan the QR code using your mobile device.

A Singapore Government Agency Website


AGD | vendors@gov

FAQs User Manuals Useful Resources Helpdesk

Google Authenticator

Step 1: Install Google Authenticator
Please download and install Google Authenticator on your iPhone/iPad/Android device, if already not installed.

Step 2: Link your device to your account:
Once the app is installed, open Google Authenticator, and Select "**Scan a barcode**" then point your camera at the QR code on your computer screen.



Step 3: Enter Your OTP:

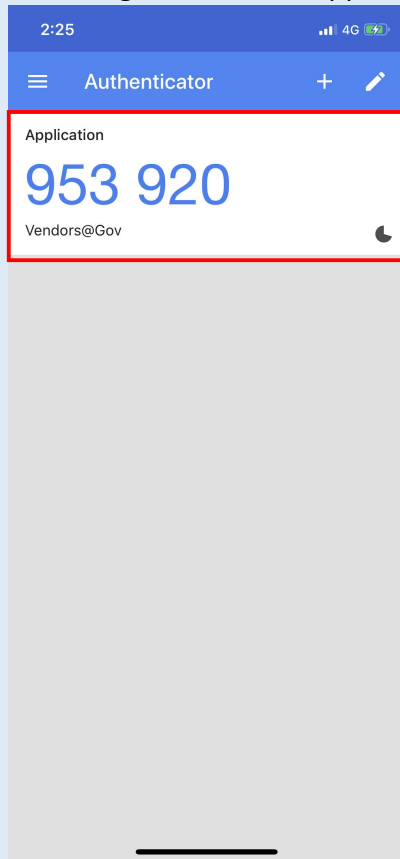
Validate

Ask Jamie on Vendors@Gov
Type your question ...

Set Up Two-Factor Authentication (2FA) with Google Authenticator for Foreign Individuals

Step 5: Scan the QR code and input OTP (continued)

- A 6 Digit OTP should appear on your mobile device.



Set Up Two-Factor Authentication (2FA) with Google Authenticator for Foreign Individuals

Step 5: Scan the QR code and input OTP (continued)

- Enter the OTP and click “Validate”.

A Singapore Government Agency Website


AGD | vendors@gov

FAQs User Manuals Useful Resources Helpdesk

Google Authenticator

Step 1: Install Google Authenticator
Please download and install Google Authenticator on your iPhone/iPad/Android device, if already not installed.

Step 2: Link your device to your account:
Once the app is installed, open Google Authenticator, and Select "**Scan a barcode**" then point your camera at the QR code on your computer screen.



Step 3: Enter Your OTP:

953920

Ask Jamie on Vendors@Gov
Type your question ...

Set Up Two-Factor Authentication (2FA) with Google Authenticator for Foreign Individuals


Step 5: Scan the QR code and input OTP (continued)

- Setup is complete if OTP is successfully verified.
- Return to the Vendors@Gov homepage to log into your account.
- To reset your 2FA, simply download the Google Administrator App on your new mobile device and follow steps 2 to 5.

A Singapore Government Agency Website

AGD | vendors@gov

FAQs User Manuals Useful Resources Helpdesk



Step 3: Enter Your OTP:

953920

Code Successfully Verified.

Report Vulnerability Privacy Terms of Use Rate Service Sitemap

This site is best viewed using latest version of Chrome, Safari and Internet Explorer

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Ask Jamie on Vendors@Gov

Type your question ...

- END -